



CARDINAL STRITCH
UNIVERSITY

2014-2015 Undergraduate Catalog Addendum 1
September 12, 2014

NAME CHANGE

The name of the Ruth S. Coleman College of Nursing was changed to the Ruth S. Coleman College of Nursing and Health Sciences. .

NAME CHANGE

The name of the Bachelor of Science in Nursing Completion program was changed to the Registered Nurse to Bachelor of Science in Nursing Program.

NAME CHANGE

The “Student Experience” area of the Student Success Center was re-named “Student Affairs.”

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Associate of Arts (AA)

The Associate of Arts degree is awarded for the successful completion of the General Studies program. Students must earn a minimum of 60 degree credits and maintain a 2.0 (“C”) average. All credits earned in the AA program are applicable to a BA or BFA degree. The specific minimum requirements for this program is as follows:

GENERAL STUDIES

Core (General Education) Requirements

A minimum of 30-33 credits

Additional Requirements

A minimum of 27-30 credits met by one of three options:

- 12 credits in one academic area for concentration and 15-18 elective credits;
- 12 credits in an Advance Core Certificate and 15-18 elective credits;
- 27-30 elective credits.

Requires a minimum of 60 credits.

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EMERGENCY/MEDICAL WITHDRAWAL POLICY (STUDENT INITIATED)

1. Purpose

- a. Cardinal Stritch University is committed to the academic success and personal growth of its students. There may be times when students experience life situations, medical conditions, or psychological conditions that significantly impair their ability to function successfully or safely in their roles as students. In such situations, time away from the college, used for treatment and recovery, can often restore health and personal wellness to a level that will enable the student to return to the College with the best opportunity for success.
- b. The Emergency Withdrawal Policy provides an opportunity for a student to request time away from CSU for treatment and recovery in hopes of enabling the student to return to CSU with the best opportunity for future success without negatively affecting his/her GPA.

2. Policy

- a. An emergency withdrawal withdraws students from all classes and the residence hall (if appropriate). It is a withdrawal from Cardinal Stritch University.
 - i. Withdrawal from an individual course before the last day of class but after the last date to withdraw as listed in the current catalog without academic penalty and before grades are awarded must be authorized by the Dean of the College and the Senior Director of the Student Success Center.
- b. A student's proxy (i.e. parent, guardian, spouse) may request the withdrawal on behalf of the student if the student is unable to request it him or herself.
- c. Emergency withdrawals are authorized through the Director of Student Support when appropriate documentation indicates the student is unable to continue coursework at the University.
- d. Emergency withdrawals are approved on a case-by-case basis and may be granted when:
 - i. A physical, mental, financial, or personal issue develops after the last day to withdraw without penalty and is severe enough to keep a student from attending classes and/or successfully completing academic requirements.
 - ii. A physical, mental, financial, or personal issue develops before the last day to withdraw without penalty, but is not remedied as expected. In this case, students must document that they had been seeking a solution and/or care before the last date to withdraw without penalty; that it was expected that the student would be able to finish the session successfully, but that the expected positive outcome did not occur because reasons out of the control of the student (i.e., not because the student did not follow medical advice, etc.).
- e. A student is allowed one Emergency Withdrawal per degree during his/her time of study at Cardinal Stritch University. The need for additional emergency withdrawals will be reviewed on a case-by-case basis.

3. Student Responsibilities

In this process, the student is required to:

- a. Read the Emergency Withdrawal Policy and understand the process for obtaining approval and for returning as a student.
- b. Meet with the following individuals/departments
 - i. Advising/Advisor
 - ii. Counseling Center Staff
 - iii. Academic Department Chair (when applicable)
- c. Check your health insurance carrier so you can make an informed decision about whether to request an emergency withdrawal. Some health care coverage is dependent on enrollment.
- d. Complete the Emergency Withdrawal Form and send to the Director of Student Support 30 days after the last date of attendance or by the last day of the term, whichever is earlier. This must include a letter with the following information for the Director of Student Support.
 - i. Personal written statement

- Describe the medical condition or emergency situation that required you to withdraw from Cardinal Stritch University.
 - Explain why the medical condition or emergency situation prevented you from completing the course (accelerated programs only)/semester.
 - Detail dates of the onset of your medical condition or the dates of the events/circumstances that impacted your ability to attend class/complete coursework, along with the dates of any treatment you received or meetings you attended.
 - If you stopped attending classes, explain why and when. (Non-attendance does not exempt you from academic and financial responsibilities).
 - If you stopped attending classes, did you continue to utilize other campus services such as the meal plan, attendance at student events? If so, describe your activities.
 - Explain what relief you are seeking from this request. Be as specific as possible.
- ii. Supporting documentation
- Written documentation to support your personal statement is required. For example:
 - Medical: Written documentation from your health care provider(s) should be on clinic letterhead, describe the diagnosed medical or psychological condition, and indicate when treatment commenced. It should also explain how the condition prevents you from attending classes and completing the semester. If able, the health care provider(s) should address potential health/clinical consequences if a medical withdrawal is not granted. To ensure confidentiality, the health care provider(s) may use a Release of Information form.
 - Personal (e.g., death in the family, family crisis, etc.): All family emergencies required official and/or notarized forms, documents, or correspondence from a state agency, governmental entity, or reputable business. For example, death of a close family relative requires a death certificate and/or obituary with the name/date of the publication.
 - Financial (e.g., loss of sole-supporting job, head of household challenges, mandatory job changes): Financial emergencies require the students' employer or supervisor to document the mandatory change(s), the date of the change(s), and the organizational representative who can verify the circumstance of the job change(s), preferably a human resource professional.

4. Procedures

- a. A student (or proxy) will complete the Emergency Withdrawal Form and send it, along with supporting documentation to the Director of Student Support.
- b. The documentation will be reviewed by the Director of Student Support to determine appropriateness of the emergency withdrawal using the emergency withdrawal approval rubric.
- c. When the Director of Student Support determines an emergency withdrawal is appropriate a meeting of the Emergency Withdrawal Committee composed of the Director of Student Support, Associate Director of the Wellness Center, and representatives from Academic and Career Advising, Business Office, Enrollment Services, and Financial Aid will be called to determine any potential tuition adjustment.
- d. Following the granting of an Emergency Withdrawal:
 - i. The Director of Student Support will send written authorization of the Emergency Withdrawal to the Registrar, Business Office, Financial Aid Office, Student Affairs, and Academic and Career Advising.
 - ii. The Director of Student Support will notify the student of the emergency withdrawal approval and outline the student's financial obligations (A medical withdrawal does not dismiss students from their financial obligations with the University).
 - iii. The Director of Student Support will place an emergency withdrawal hold on the student's account.

- e. If a request is denied, the Director of Student Support will send an official denial letter informing the student that he or she may appeal the decision to the Senior Director of the Student Success Center.
 - i. In order to appeal, the student must submit in writing the basis for the appeal and provide evidence to support the reason for the appeal within 10 days of the denial.
 - f. If applicable, students will be required to move out of University housing within 24 hours (unless special arrangements are made with the Director of Student Affairs).
5. Re-enrollment
- a. Re-admittance to the University will require the authorization of the Director of Student Support.
 - b. The student will need to present compelling evidence that the condition or emergency that precipitated the need for an emergency withdrawal has been sufficiently treated or remedied and a plan for continuing good health and/or success is in place to support the student's transition back to Cardinal Stritch while ensuring the safety of the student and the University community.
 - c. The student must submit a letter requesting reinstatement and schedule a meeting with the Associate Director of the Wellness Center or the Director of Student Support to discuss restrictions, etc. The letter with a personal written statement and supporting documentation must be submitted 15 days prior to the beginning of the semester/course (accelerated programs only). (Course registration will not be possible until documentation is received and re-enrollment is granted.) Include the following:
 - What has the student been doing during time away from Cardinal Stritch?
 - What has changed for the student that will assist her/him to be successful?
 - What support systems has the student developed in order to be successful?
 - d. Supporting documentation verifying the emergency has been remedied or the condition has been treated and a plan for continued good health is in place to support the student's transition back to Cardinal Stritch should be included. For medical withdrawals, documentation must come from the student's health care provider.
 - e. The student is encouraged to follow up with the Wellness Center upon return to Cardinal Stritch University for assistance in creating and implementing a plan to ensure future academic success and personal wellness.
 - f. The Director of Student Support will contact the Advisor and/or the Academic Department Chair when a student is granted re-enrollment. The Advisor/Chair may request a meeting with the Director of Student Support to create and implement a plan to ensure student success in their particular academic program.

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RESIDENCY POLICY

Cardinal Stritch University, like most universities, seeks to maximize the number of credits students earn here. This ensures that students absorb as much of the University's philosophy as possible by interacting with a large number of faculty and staff, thus creating a distinctive Stritch identity for the student. It is a University requirement that the last 30 credits earned for a bachelor's degree and the last 15 credits for an associate degree be earned at Stritch (residency requirement.) Developmental courses are not included in this number.

All students must have a minimum of 12 credits in courses taken at Stritch in the undergraduate major. Each college has residency requirements for the major that may be above and beyond what is articulated for the University. Program residency requirements are published in each college's program materials. The institution must make available the courses that students need to complete their degree requirements once they have begun a specific program of study. If a student were about to graduate and the University were forced to cancel a required course, permission could be given to take the course elsewhere. **Under ordinary circumstances, once students have matriculated, they may not take courses at other institutions.** Students need explicit permission to take courses at another school and transfer the credits to Stritch. Permission to take courses at another school is granted by the Registrar in consultation with the appropriate department and their academic advisor on the basis of need, but will not be granted because of convenience

or tuition. If the course is one required in the student's major sequence, the permission of the department chair is also required. Normally, courses in the student's major are to be taken at Stritch.

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CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Cardinal Stritch University recognizes that learning experiences can occur outside of the traditional classroom setting and that these experiences may be equivalent to college-level learning. There are several programs and methods used to assess such college-level learning and to award credit.

All credits gained through the following programs (excluding study abroad) will be considered "transfer" credits since the learning did not occur at Cardinal Stritch University. Students may earn up to 30 credits in an associate program and 60 credits in a bachelor's program through a combination of exams, retroactive credit, military learning and Prior Learning Assessment.

Advanced Placement Examinations (AP)

Advanced Placement Examinations are taken by high school students and demonstrate that college-level knowledge has been gained in a particular academic area. Cardinal Stritch University awards credit for advanced placement test scores of 3 and above in keeping with recommendations from the American Council on Education (ACE). The equivalent course for which credit may be applied is determined by the corresponding academic department. Due to licensure and specialized accreditation requirements, some Stritch programs may require higher scores on specific exams in order to grant credit.

In order for a student to receive University credit for any AP exam, students must request that an original transcript from College Board be sent directly to Cardinal Stritch University. Notations of the exam(s) on a high school transcript are not acceptable.

College Level Examination Program (CLEP), Excelsior College Examinations, and DSST

CLEP, Excelsior College, and DSST tests cover material that is commonly taught in introductory-level college courses. Through these exams, students can demonstrate acquired college-level learning in a subject area and earn lower-division undergraduate credit. Credits are awarded based on American Council on Education (ACE) recommendations. The equivalent course for which credit may be applied is determined by the corresponding academic department. Due to licensure and specialized accreditation requirements, some Stritch programs may require higher scores on specific exams in order to grant credit. Information on Stritch policies and acceptable scores may be accessed at www.stritch.edu/pla or by contacting the Coordinator of Prior Learning Assessment and Articulation. Credit may only be awarded upon receipt of an official test score report from the corresponding testing program.

Departmental Examinations

Departmental examinations are used by academic departments to verify that sufficient competency and/or proficiency has been achieved in a particular course and for which standardized national tests do not exist. Individual academic departments of the University decide whether or not a specific departmental course can be challenged by exam and set a maximum limit on the number of credits students may earn in their major through these means. Departmental exams exist for a limited number of courses. Students may contact the specific academic department for further information.

National League for Nursing Examinations (NLN)

NLN exams are available for nursing majors only and for specific nursing-related courses. Nursing majors may contact the Ruth S. Coleman College of Nursing for further information.

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PARTICIPATION IN COMMENCEMENT

Effective 2014, the University will hold a single commencement ceremony in May each year for Wisconsin graduates, and in June for Minnesota graduates. Any associate, bachelor's, or master's degree seeking student

not having met all graduation requirements at the time of commencement, but still wishing to participate in the ceremony, must meet the following conditions:

- All degree requirements must be met by the end of the calendar year (December 31) of the same year they wish to participate.
- Students must have met all current financial obligations or entered into a payment plan at the time of application to participate in Commencement.
- Students must complete a “Request for Permission to Participate in Commencement Only” form that includes a printed and signed academic advisor approved completion plan/advisor worksheet identifying all courses that will be taken off campus or completed through CLEP or portfolio with anticipated completion dates, and written approval to take any courses off campus.
- Students must obtain signed permission from the Business Office/Accounting; appropriate Department/Program Chair or Associate Dean where applicable; College Dean; and Executive Vice President for Academic Affairs.
- Students must file an “Application for Diploma” for the next degree granting date to fulfill graduation requirements (August, December, May). Note: if approval is granted, it is for permission to walk across the stage at commencement, not the conference of a degree. Participation in commencement or listing of a student’s name in a program does not guarantee degree conferral.

Doctoral degree candidates must have successfully completed all required coursework and met all program requirements as defined by the department in order to participate in the commencement ceremony. All doctoral candidates must have met the appropriate graduate application deadline.

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STRITCH SEMINAR (SEM)

SEM 103 Stritch Seminar--Cohort Students (3 Cr.)

The Stritch Seminar focuses on helping new students succeed in college by gaining competence in critical academic skills, confidence in self and others, and an understanding of the Stritch culture through engagement with the community and reflection on the Franciscan tradition. Open only to transfer students. Prerequisite: Cohort students only.

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MUSIC (MU)

B.A. in Music Major: 36-38 credits

Music majors are required to earn a minimum grade of “C” in their major required courses, lessons and ensembles.

All Bachelor of Arts students with a music major must take MT 140 to fulfill the math requirement for core.

All music majors must complete: Music Theory/Ear Training (8 credits), Music History (6 credits), Applied Lesson (12 credits), Group Piano (6 credits, with an exception of piano majors), Recital Seminar (8 semesters), Junior Recital (0 credits), and pass Piano Proficiency Exam (with an exception of piano majors).

In addition to these general music courses, each student must complete at least one of the following concentrations:

Piano performance - Advanced Piano Practicum (8 credits), Chamber Music/Accompanying (4 credits)

Voice performance - Phonetics (2 credits), Secondary Piano Lesson (2 credits), Concert Choir participation (8 semesters)

Instrumental performance – Chamber Music (4 credits), Instrumental Ensemble participation (8 semesters)

Composition – Counterpoint (3 credits), Form and Analysis (3 credits)

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Prerequisites

Students may meet a prerequisite course requirement by completing one of the following options:

1. Successfully completing (with a grade of “C” or better) a course from a regionally accredited institution. The course must be judged by the college as equivalent to the prerequisite course offered by the college.
 2. Taking the College of Business and Management undergraduate-level prerequisite course and passing it with a grade of “C-” or better for undergraduate programs.
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SPECIFIC ADMISSION REQUIREMENTS

Associate of Science Program

In addition to meeting the College of Business and Management general admission requirements, the student must have:

1. A 2.0 grade point average on all previous academic work or GED of 2250. GPAs below 2.0 will be reviewed on a case-by-case basis. A maximum of 16 technical credits may transfer into the associate degree program.
2. Two years of full-time work experience, which may include volunteer or military experience.
3. Successful completion of the required admissions assessment, if applicable. This assessment is required for students with GPAs below 2.0.

Students who begin a Bachelor of Science program and then decide to complete the Associate of Science in Business degree must complete a change of major form to *add* a second degree and major. Once that Associate degree is completed, the student may continue on in the Bachelor’s program and does not need to complete any additional paperwork.

Bachelor of Science Programs

In addition to meeting the College of Business and Management general admission requirements, the student must have:

1. A 2.0 grade point average on all previous academic work or GED of 2250.
2. Two years of full-time work experience post-high school, including exposure to the functions of management: planning, organizing, staffing, directing, controlling. This may include volunteer or military experience.
3. Successful completion of the required admissions assessment, if applicable. This assessment is required for students with GPAs below 2.0.

Students must have a minimum of 48 semester hours of transferable college credit to begin the Bachelor’s course sequence. Students with less than 48 credits will begin their coursework with the associate course sequence. However, these students will still be considered Bachelor’s degree seeking. Once the student reaches 48 semester hours, he/she will begin the Bachelor’s course sequence. A maximum of 32 semester hours of technical credits from an accredited institution and a maximum of 18 CPL credits (excluding military credits) may be applied to the 48-credit minimum requirement.

Note: Meeting the specific admission requirements is not a guarantee of admission to the college. The college reserves the right to consider other factors in determining the best fit for CBM programs.

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Bachelor of Science Degree

A total of 120 semester credits are required for graduation, with a minimum of 30 major course credits taken at Stritch for the bachelor's degree programs. A maximum of 90 credits may be transferred from another accredited degree-granting institution. Transfer courses do not automatically fulfill core or major requirements. For more information, see the "Transfer Credit Policy" on page 40.

The remaining credits may be earned through:

- (a) Credit for Prior Learning—36 credit maximum (10 credits average award)
- (b) Extra-institutional learning (CLEP, DANTES, military, and ACE registry)—60 credits maximum
- (c) Stritch certificate or associate courses
- (d) Elective courses - contact your Academic Counselor

Note: the number of credits that may be earned from extra-institutional learning such as CPL, portfolio, and CLEP combined may not exceed 60.

The total of 120 semester credits must also include at least 39 credits in liberal arts as follows:

- Three courses in the Humanities (examples): Literature, Art Appreciation (not Applied Art), Music Appreciation (not Applied Music), Foreign Language, History, Philosophy/Religion/Theology
- One course in mathematics
- One course in science
- Three courses in social sciences
- One course in written communication
- One course in oral communication
- One 400 level course in ethics (must be taken in the College of Business and Management)

The remaining two courses (or 6 credits) can be in any of the above areas.

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NURSING (NRS, NUR)

The Ruth S. Coleman College of Nursing and Health Sciences offers three undergraduate programs. The Associate of Science degree in Nursing (ADN) prepares the nurse for entry into nursing practice. On completion of the program, the graduate is eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) licensing exam to become a registered nurse. ***Applications to the ADN program are no longer being accepted.***

The Bachelor of Science in Nursing (BSN) Program prepares an individual to practice as a registered nurse (RN) in any setting affecting health at an entry level. The BSN Program is rooted in Franciscan values with a liberal arts foundation. The BSN Program graduate is eligible to take the National Council Licensure Exam - Registered Nurse (NCLEX-RN) to practice as an RN with the approval of the State Board of Nursing.

The Registered Nurse to Bachelor of Science in Nursing Program (RN to BSN) prepares ADN or diploma graduates to practice professional nursing with a broad knowledge base. The ADN program is accredited by the Accreditation Commission for Education in Nursing (formerly the National League for Nursing Accrediting Commission) and approved by the Wisconsin State Board of Nursing. The RN to BSN program is accredited by the Commission on Collegiate Nursing Education and is approved by the Wisconsin State Board of Nursing.

Accreditation Commission for Education in Nursing (ACEN formerly NLNAC)
3343 Peachtree Road NE, Suite 850
Atlanta, Georgia 30326
Phone: (404) 975-5000
www.acenursing.org

Commission on Collegiate Nursing Education
One Dupont Circle, NW Suite 530
Washington, DC 20036-1120
Phone: (202) 887-6791
www.aacn.nche.edu/ccne-accreditation

New degree in the College of Nursing & Health Sciences

BACHELOR OF SCIENCE IN NURSING (BSN)

ADMISSION TO BSN PROGRAM

The admission policies of the BSN Program adhere to the general admission policies and procedures of the University. The BSN Program is a direct entry program provided:

1. Freshmen, within 1 year of high school graduation have a:
 - A. minimum 2.75 cumulative high school GPA;
 - B. minimum ACT score of 21 or SAT combined score of 980 or higher on the combined SAT critical reading and math.

2. Freshmen, out of high school more than 1 year have a:
 - A. minimum 2.75 cumulative high school GPA or minimum 250 GED (general education development);
 - B. ASSET with minimum scores:
 1. Reading: minimum score of 40
 2. Plus, one of the following two:
 - a. Math: minimum score of 40
 - b. English: Minimum score of 41

3. Transfer students, minimum of 12 college credits, have a:
 - A. 2.75 cumulative GPA (minimum) from regionally accredited institution(s)
 - B. Must meet 1 of the 2 requirements:
 1. Successful completion (C-) of college-level English and Mathematics, or
 2. ASSET with minimum scores
 - a. Reading: minimum score of 40
 - b. Plus, one of the following two:
 1. Math: minimum score of 40
 2. English: minimum score of 41
 - C. Must provide letter of good standing if previously enrolled in a nursing program.

4. Re-entry students, not previously enrolled in nursing program, 2.75 cumulative GPA in Stritch coursework on a minimum of 12 college-level credits.

5. Current students, non-ADN Program, 2.75 cumulative GPA in Stritch coursework on a minimum of 12 college-level credits.

6. Current students in ADN Program must be in good standing in the ADN Program to transfer to the BSN Program.

ADMISSION APPEALS

Applicants who do not meet admission requirements to BSN Program, but do meet minimum admission requirements to the University, have the opportunity to appeal to the CONHS. Appeals must be made within 30 days of notification of an admission decision. Appeals will be reviewed by the CONHS Admissions, Progression, and Retention Committee. Their decision is final. Applicants pursuing an appeal must provide:

1. Cover sheet for appeal
2. Letter of Appeal signed by the applicant
3. Three (3) letters of recommendation from an objective source, such as a professional reference (supervisor/mentor), a guidance counselor, a faculty member/teacher, etc. Letters should be on official letterhead, signed by the reference and submitted directly to the Office of Undergraduate Admissions.

ADDITIONAL PROGRAM REQUIREMENTS

Following are not admission requirements, but will be required prior to enrolling in NUR 224 Adult/Geriatric Health – Chronic Care:

- CNA certification
- Health screening
- Drug screening
- CPR
- Criminal background check

PROGRESSION IN THE BSN PROGRAM

1. All developmental courses must be satisfactorily completed prior to taking a nursing course.
2. A cumulative GPA of 2.5 or better on a scale of 4.0 each semester in courses taken at Stritch.
3. The attainment of a minimum grade of 85% (B-) is required in each nursing course.
4. For nursing courses with clinical component, the student:
 - a. must average an 85% on examinations; and
 - b. achieve an 85% (B-) on the Clinical Professional Evaluation Tool; and
 - c. achieve "satisfactory" in clinical performance.

Written work will be included in the final course grade only if an 85% average has been achieved on examinations. This percentage grade for written work may change the overall percentage grade achieved. This overall percentage grade will determine the final grade for the course. A clinical unsatisfactory will be reported to the Registrar as a "D" for the entire course.

5. A student, who receives a grade of less than 85% (B-) and/or a withdrawal final grade, twice in the same course or in two different courses is deemed "program ineligible" and will not be permitted to continue in the BSN Program.

6. All incompletes must be removed before progressing in the nursing major.

7. The attainment of a minimum grade of C is required in designated support courses. These courses are:

- EN 102 Research Writing
- BL 111 Anatomy and Physiology I
- BL 112 Anatomy and Physiology II
- PS 190 Life-Span Human Development
- MT 113 Applied Algebra for Health Sciences
- CA 108 Interpersonal Communication
- BL 202 Microbiology
- BL 203 Microbiology Laboratory
- CA 340 Professional Communication
- ED 203 Principles of Health Teaching
- Moral/Ethical Reasoning elective
- Healthcare Economics

Students may repeat two designated support courses, one time.

8. Enrollment in each nursing course with a clinical component is based on available clinical space. There is a process for determining who will be registered and accepted into nursing courses. Priority is listed from highest to lowest:

- a. Students who enroll and progress in nursing courses in sequence.
- b. Students whose pre-planned academic plan is designed such that it does not follow the full-time BSN curricular plan.
- c. Students who are out of the nursing sequence for a semester due to personal reasons (illness, pregnancy, family, etc.).
- d. Transfer students who are currently enrolled for this semester and who plan to enroll in a nursing course during the next semester.
- e. Students who are repeating a course for the following reasons as prioritized:
 1. withdrew, satisfactory
 2. withdrew, unsatisfactory
 3. unsuccessful in course
- f. Students who are out of the nursing sequence for a semester to repeat a support course or raise GPA.

9. Failure to meet these progression criteria may result in the student not being able to complete the BSN Program requirements.

GRADE POINT REQUIREMENTS

1. A cumulative grade point average (GPA) of at least 2.5 or better on a 4.0 scale in courses taken at Stritch is required for progression in the nursing program.
2. The attainment of a minimum grade of 85% (B-) is required for each nursing course. For nursing courses with clinical, the student must average at least an 85% on examinations and achieve a “satisfactory” in clinical in order to successfully complete any clinical nursing course. Written work will be included in the grade only if an 85% average has been achieved on examinations. This percentage grade for written work may change the overall percentage grade achieved. The overall grade will determine the final grade for the course. A clinical unsatisfactory will be reported to the registrar as a “D” for the entire course.

RE-ADMISSION TO THE RUTH S. COLEMAN COLLEGE OF NURSING

A student who has been academically dismissed from the CONHS may appeal to be re-admitted to the CONHS.

A student will be allowed to be re-admitted to the CONHS one time. The appeal is handled by the CONHS

Admission, Progression, and Retention Committee. The procedure for re-admission is as follows:

1. Submit the application which consists of:
 - a. cover sheet
 - b. letter providing:
 1. background related to academic performance
 2. plan for academic success
 2. Once the application is received the Committee will notify the student of the timeframe for decision making; the student will be invited to attend the meeting; a support person may be present, but they may not speak on behalf of the student
 3. The student will be informed of the Committee’s decision by letter within three (3) business days
- Decisions of the committee can be appealed to the Associate Dean/Dean of the CONHS.

Students who are dismissed from the University, for non-academic violations, must be re-admitted to the University prior to applying for re-admission to the CONHS. See *Disruptive/Threatening Behavior Policy* in the *Cardinal Stritch University Undergraduate Catalog* or the current *Cardinal Stritch University Graduate Catalog*.

POLICY FOR TRANSFER OF CREDIT FOLLOWING MATRICULATION

The expectation is that nursing students will take all courses at Cardinal Stritch University. Once the student has matriculated, credit cannot be transferred to Cardinal Stritch University without prior permission obtained from the registrar. In the event that a conflict in scheduling of a required course occurs, the student may take a specific course at another institution after being granted permission by the Registrar.

TUITION AND FEES

Tuition and fee information can be obtained on the Stritch Web site at <http://www.stritch.edu/tuition>.

CLINICAL AND PRACTICUM REQUIREMENTS

The following are requirements for all students in a clinical or practicum. The clinical and practicum requirements must be current at the beginning of the semester or term and for the duration of the semester or term. All clinical and practicum requirements will be housed in Verified Credentials. The student will be given an orientation to Verified Credentials. The clinical and practicum requirements are as follows:

1. Current history and physical examination by MD, APNP or PA;
2. Current history of the following immunizations:
 - a. MMR (measles, mumps, rubella (German measles)
 - If immunization status is not known, a healthcare provider diagnosed history of measles, mumps and rubella disease or titer (blood test) to confirm immunization is required;
 - b. Tetanus and diphtheria (Tdap, DTaP, TD, DT)
 - Must be within the last ten years
 - c. Hepatitis B Vaccine
 - Documentation of 3 immunizations, indication that the series of 3 immunizations is in progress or a signed Release of Responsibility form; or
 - Waiver form signed
 - d. Varicella (chicken pox)
 - If immunization status is not known, a healthcare provider diagnosed history of varicella or titer (blood test) to confirm immunization is required;
 - e. Influenza (flu)
 - An influenza immunization is required each fall when the immunization becomes available;
 - For a spring semester clinical or practicum the influenza immunization is required prior to start of spring semester;
3. Tuberculosis
 - Annual Tuberculin (TB) Skin Test, QuantiFERON – Gold test (QFT-G), T-SPOT.TB test (T-Spot) or other acceptable assay for the purpose of screening for TB; or
 - Titer (blood test); or
 - If a student has had a positive TB skin test, an initial chest x-ray is required with an annual evaluation by a healthcare provider assessing for TB symptoms and a chest x-ray done every 3 years;
4. American Heart Association Basic Life Support (BLS) for Healthcare Providers (CPR) certification prior to the first nursing class with a clinical component
 - Certification is for two years and must renewed to maintain current CPR certification
5. CNA certification, LPN, RN, or RRT license
 - A copy of the certification or license
6. Criminal background check

During the CONHS programs, students are required to notify the course coordinator or Program Chair of any physical or health problems that may affect student or client safety. At the discretion of faculty, a CONHS

student may be required to obtain a statement from a physician regarding current health status and a recommendation regarding continuing safe clinical practice.

WITHDRAWALS FROM OR FAILURE IN NURSING COURSES

The last date a student may withdraw from or change to audit status in a nursing course is consistent with the policy described in the General Academic Policy section of this catalog. This date is published in the syllabus for each nursing course. Drop forms are available from the Nursing Academic Advisor or the Chair of the BSN program. If a student withdraws from a course that is a prerequisite or corequisite for another course they are taking in the same semester, the student must withdraw from both courses.

LICENSURE

State law mandates that an applicant to the Department of Regulation and Licensing Board of Nursing who has a pending criminal charge or has been convicted of any crime or ordinance violation shall provide the board all related information necessary for the board to determine whether the circumstances of the arrest or conviction or other offense substantially relate to the circumstances of the licensed activity (Wisconsin Administrative Code: Rules of the Board of Nursing N2.04 {7}). Further information can be found on the Wisconsin Department of Safety and Professional Services website at: <http://dsps.wi.gov/Home>

In order to practice as a Registered Nurse in the State of Wisconsin, a person needs to take the National Council Licensure Exam – Registered Nursing (NCLEX-RN) examination. The NCLEX-RN is administered year-round via Computerized Adaptive Testing (CAT). Eligibility for examination is determined by the Wisconsin Board of Nursing. The application process for the licensure can be found on the Wisconsin Department of Safety and Professional Services website at: <http://dsps.wi.gov/Home>

During the last nursing course, NUR 428 Transition into Professional Practice, applications for RN licensure will be completed and filed with the Wisconsin Department of Regulation and Licensing or the state of licensure if not Wisconsin. The information for application to the National Council of State Boards of Nursing will also be given in NUR 428.

A *Statement of Graduation or Completion* is submitted by the BSN Program Chair to the State Board of Nursing only upon completion of all requirements for the BSN Program and graduation have been met. The Board of Nursing will issue a temporary permit when the *Statement of Graduation or Completion* is received and the *Request for Temporary Permit for Registered Nurse or Licensed Practical Nurse* on file with the Board of Nursing. This procedure follows that stated in the Wisconsin Administrative Code Statutes and Rules of the Board of Nursing. The application process for the temporary permit can be found on the Wisconsin Department of Safety and Professional Services website at: <http://dsps.wi.gov/Home>

Upon successfully passing the examination, a license will be issued to practice as a Registered Nurse in Wisconsin. Students applying for licensure in another state are responsible for obtaining the application from the state where licensure is desired and following the procedure for licensure as regulated by that state.

MAJOR REQUIREMENTS

Class periods are arranged by the Registrar and may vary in length and frequency to the extent that the total schedule allows. Ordinarily, classes meet for fifteen 50-minute periods per credit hour. Laboratory sessions usually receive one credit for two contact hours or 100 minutes. One credit of clinical is equal to three clock hours or 180 minutes.

BSN Curriculum Design

The BSN Program uses the American Association of Colleges of Nursing (AACN) *Baccalaureate Essentials* (2008) as a framework for developing, defining, and revising the curriculum. The document can be found at

<http://www.aacn.nche.edu/education-resources/essential-series>. In addition, the American Association of Nursing *Nursing: Scope and standards of practice*, American Nurses Association *Code of Ethics for Nurses*, and the *Quality and Safety Education for Nurses (QSEN)* competencies for pre-licensure graduates was also used to guide the curriculum. The QSEN competencies can be found at <http://qsen.org/competencies/pre-licensure-ksas/> The *Baccalaureate Essentials* document addresses nine end-of-program competencies. The BSN Program is offered in a traditional, face-to-face semester format. Each course is offered every fall and spring semester. Courses that have a lab or clinical component are identified by the theory and clinical/lab credit allocation in parenthesis. The curriculum is as follows:

Curriculum for this program is currently in the final review process. Course descriptions, credits, and course numbers will be posted as soon as they are available. Curriculum information is subject to change.

Semester I

Stritch Seminar – (3 credits)
BL 111 Anatomy & Physiology I – (4 credits)
CORE Elective – (3 credits)
CA 108 Interpersonal Communication – (3 credits)
EN 102 Research Writing or CH 107 Fundamental Chemistry if needed or Elective – (3 credits) **Semester II**
NUR 110 Foundations of Professional Nursing Practice – (3 credits)
BL 112 Anatomy & Physiology II – (4 credits)
PS 190 Life Span Human Development – (3 credits)
Moral/Ethical Reasoning elective (PL 102 Introduction to Bioethics recommended) – (3 credits)

Semester III

NUR 210 Health Assessment – (4 (3/1) credits)
NUR 212 Pathophysiology I – (3 credits)
ED 203 Principles of Health in Teaching – (3 credits)
BL 202 Microbiology – (3 credits)
BL 203 Microbiology Laboratory – (1 credits)
Elective – (3 credits)

Semester IV

Pharmacology – (3 credits)
Adult/Geriatric Health - Chronic Care – (6 (3/3) credits)
MT 113 Applied Algebra for Health Sciences – (3 credits)
Healthcare Economics – (3 credits)

Semester V

NUR 300 Nutrition for Health – (3 credits)
Evidence-Based Nursing Practice – (3 credits)
Mental Health – (4 (3/1) credits)
Population Focused Health – (4 (3/1) credits)

Semester VI

Maternal Newborn Health – (4 (3/1) credits)
Pediatric Health – (3 credits)
CORE class – (3 credits)
CORE class – (3 credits)

Semester VII

Pathophysiology II – (2 credits)
Adult/Geriatric Health – Acute Care – (7 (3/4) credits)
Holism and Diversity – (3 credits)
Nursing Elective – (2 credits, choose 1)
Critical Care Nursing – (2 credits)
Spiritual Health – (2 credits)
Latino/Hispanic Focused Health – (2 credits)

Semester VIII

Leadership for Change – (3 credits)

Transition into Professional Practice – (6 (2/4) credits)

CA 340 Professional Communication – (3 credits)

Elective – (3 credits)